

Action Plan 2015-16

School: Tokata Learning Center

Action Plan for: Improving Student Achievement / Closing the Gap

Related Student Achievement Goal(s):	1 Increase the percentage of courses completed with a passing grade each quarter to 80%.
	2 Increase the percentage of students who reach benchmarks on the ACT in each subject by 10%.
	3

Related Staff Development Goal(s)\Need(s):	1 Provide teachers with ongoing training/support on gradual release.
	2 Provide staff (Michelle) with ongoing training/support on how to teach reading strategies.
	3

Strategy/Activity	Timeline	Persons Responsible	Success Measure(s) - Did it work, not work? How do you know?
Implement BOOST Intervention for struggling students	Every Monday starting 2nd week of school.	Kyle Ryan, Kelly Holstine	Analyze trends of students entering/exiting the BOOST intervention and correlate to final quarter grades. Survey BOOST students to get feedback and recommendations.
Provide students with weekly progress reports	Every Monday starting 2nd week of school.	Arine Condon, Eric Serbus	Survey students to get feedback and recommendations.
Reading Intervention Class	Weeks 1,2 - reading levels for all TLC students identified. Week 3 - most struggling readers moved into block interventions. Ongoing - new students' reading levels measured when onboarded and considered for reading intervention class based on results.	Michelle Collins, Kelly Holstine, Kyle Ryan, Paul Kelly, Eric Serbus	Pre-post assessment of reading levels using QRI. Analyze quarter grades, MCA, and ACT scores. Look for correlations.
High Leverage Teaching Strategies (Learning targets, gradual release, engagement)	Learning Targets - Ongoing Gradual Release - Intro Q1, Practice Q2,Q3, Teacher Independence Q4	All Teachers	Analyze quarter grades, MCA, and ACT scores. Look for correlations.

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Action Plan for: Improving Student Attendance

Related Student Achievement Goal(s):	1 Increase the percentage of courses completed with a passing grade each quarter to 80%.
	2 Increase the percentage of students who reach benchmarks on the ACT in each subject by 10%.
	3

Related Staff Development Goal(s)\Need(s):	1 Provide staff with time/resources to refine curriculum for relevance and engagement.
	2
	3

Strategy/Activity	Timeline	Persons Responsible	Success Measure(s) - Did it work, not work? How do you know?
Teacher makes outside school contact with students directly after 3 unexcused absences in their class.	Ongoing	All Teachers	Analyze attendance data quarterly.
Counselor Attendance Meeting after 5 Absences	Ongoing	Paul Kelly/Pam Schleif	Analyze attendance data quarterly.
Equity Team Intervention - leverage their student/family connections with struggling students to keep students engaged in school.	Ongoing	Juan Mitchel and team	Analyze attendance data quarterly.
Attendance Group - address barriers early	Ongoing	Paul Kelly	Analyze attendance data quarterly.
Engaging Curriculum/Positive School Culture	Ongoing	All Teachers/Staff	Analyze attendance data quarterly.

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Building: Tokata Learning Center

Action Plan for: School Culture

Related Student Achievement Goal(s):	1 Increase the percentage of courses completed with a passing grade each quarter to 80%.
	2 Increase the percentage of students who reach benchmarks on the ACT in each subject by 10%.
	3

Related Staff Development Goal(s)\Need(s):	1 Refine restorative justice discipline system at the TLC.
	2 Research, equip, and implement all staff with growth mindset understanding.
	3

Strategy/Activity	Timeline	Persons Responsible	Success Measure(s) - Did it work, not work? How do you know?
Experiential Friday Field Trips	1 postsecondary visit, 1 service learning trip, 1 fun incentive field trip quarterly. In addition - a fall, Thanksgiving, winter, and spring community building field trip.	Kyle Ryan / Autumn Lee with the help of all staff.	Quarterly student survey Correlate with attendance quarterly attendance and discipline data
Restorative Justice Discipline	Ongoing	All Staff	Quarterly student survey Correlate with attendance quarterly attendance and discipline data
Morning Meeting	Ongoing	Autumn + all staff	Quarterly student survey Correlate with attendance quarterly attendance and discipline data
Support Groups	Ongoing	Paul Kelly, Pam Schleif	Quarterly student survey Correlate with attendance quarterly attendance and discipline data
Growth Mindset Culture	Ongoing	All Staff	Quarterly student survey Correlate with attendance quarterly attendance and discipline data